

Chuckery Primary School

Chuckery
Primary School



Working Together

CHARGING & REMISSIONS POLICY

Completed By:	Rachael Beck
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1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition exam fees. We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parent/carer's financial means.

1.2 This charging and remissions policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the costs. Parents are also asked to contribute £5 at the beginning of each school year to help fund the running costs of the minibus which makes the many school trips Chuckery Primary School provides possible.

All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 The 1988 Education Act draws a distinction between the term 'charges' which are considered to be an obligatory cost and 'voluntary contributions' which are self-explanatory.

2.3 Subsidies from various sources e.g. School Fund, Pupil Premium and voluntary organisations, may be considered to cover deficits. Surplus finance will be used via school fund for the benefit of the children.

2.4 Whenever possible, the school will give sufficient notice to allow parent/carers to pay by instalments.

2.5 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information in writing prior to the trip taking place.

2.6 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. The contributions are asked for to help pay for the costs incurred with travel, insurance, admission charges or materials/equipment required. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips;
- musical events.
- Transport

3 Residential visits

3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education expenses. However, we do make a charge to cover the costs of transport, board and lodging.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for all children in one of the year groups of the school. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part. Parents are required to provide the correct swimming kit including hat for their child(ren) to participate.

6 Lunch time / After School Sport and Creative Activities

6.1 The school offers additional activities after school and during lunch breaks. We reserve the right to make a small charge for these sessions to cover materials and out of school coaching.

7 Optional Extras

7.1 Activities not run by the School or LA - When an organisation acting independently of the school or LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisation may charge parents.

8 Losses, Breakages & Fines

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- broken windows
- defaced, damaged or lost text books
- replacement reading or homework diaries
- any item damaged as a result of unsatisfactory pupil behaviour
- Damaged or lost wrist bands

9 Lettings

9.1 We have a separate building on the grounds of the school, and a school canteen. These are available to let in adherence with our separate Lettings Policy. All charges are set out in the Lettings Policy.

10 Late Collection of children.

10.1 Charges are made for the late collection of children. These are available to let in adherence with our separate Late Collection of Children Policy.

11. Nursery – Wraparound

11.1 Where a child attends Nursery all day, a wraparound charge of £2.00 is made per day to include supervision during the wraparound lunch session, lunch and refreshments. The charge is not reduced if lunch is not taken.

11.2 Where a child stays for 30 hours but only has a 15-hour entitlement then a charge of £17.00 per session will be made. This will be for the 3-hour teaching session and supervision during the wraparound lunch session, lunch and refreshments. The charge is not reduced if lunch is not taken.

11.3 Any wraparound charges must be paid in full in advance by the end of the preceding week.